



2015 Budget Calendar

<u>Date:</u>	<u>Activity:</u>
May 23	Budgets for benefit districts and special funds are submitted to Budget & Finance Officer. Department budget and outside agency appropriation requests due to Budget and Finance Officer.
June 2	Revenue estimates received from the County Treasurer.
June 2	Preliminary budgets are distributed to BOCC.
June 2, 5, 9, & 12	Meetings between Commissioners and agencies/entities requesting appropriation. Meetings between Commissioners and Department Heads to discuss budget requests.
June 10	Budget and Planning Committee to discuss compiled Budget information.
June 17	CPI-U for the month of May 2014 is obtained from the Bureau of Labor Statistics.
By June 15	Personal Property, Utilities, 16/20 M Vehicles, and Oil & Gas valuations certified.
June 19	May CPI-U to be presented to the Commissioner for the 2015 COLA to be approved by BOCC.
June 20	Value of 1 Mill is established by County Clerk.
June 23 - July 9	Budget and Planning Committee and Commission budget work sessions. Department Heads review final proposed budgets with Commission.
July 10	Commissioners approve all county budgets.
July 25	Final budget documents are prepared and sent to the auditor for review.
August 5*	Publication in the <i>Manhattan Mercury</i> of the proposed budget and notice of hearing.
August 15*	Public hearing - must be not later than the 15th
August 25*	Adoption of the final budget.

*Kansas statutes state that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds, and enterprise funds. State statute provides for this timetable in the adoption of the legal annual operating budget.